

5 Steps

to signing off your student IP agreement

Faculty of Medicine



1. Check the version

The SIPC deed poll should be used for all HDR students. The SIPCA is for non-HDR students working on UQ research projects.



2. Schedule completion

The program/project details need to be completed by the student and endorsed by the supervisor.



3. Student sign-off

Sign and have witnessed a hard copy of the agreement.



4. Submit electronic copy

Send through an electronic version to your supervisor and the relevant Research Partnerships Manager (or med.rpms@uq.edu.au if unknown).



5. Record maintenance

Ensure you and your supervisor keep a copy of the final version for your records.

For more information or to seek independent legal advice, please see the following websites:

- graduate-school.uq.edu.au/intellectual-property
- medicine.uq.edu.au/student-agreements
- uqu.com.au/student-support/legal