

OHS

Induction for RHD Students



THE UNIVERSITY
OF QUEENSLAND
AUSTRALIA

Create change

Faculty of Medicine OHS Contacts



Paul Lovelock
Manager, Occupational
Health and Safety
Faculty of Medicine
p.lovelock@uq.edu.au
33464762



Deon Knight
Occupational Health and
Safety Manager
Infrastructure and Research
Operations (Medicine) -
Northside
deon.knight@uq.edu.au
0419524362



Alison Dahler
Infrastructure Manager
Infrastructure and Research
Operations (Medicine) -
Southside
a.dahler@uq.edu.au
34437028

LEGISLATION & CODES

Work Health and Safety Act 2011

- Imposes obligations on people at workplaces to ensure workplace health & safety

Work Health and Safety Regulations 2011

- If there is a regulation about a risk, you must do what the regulations says

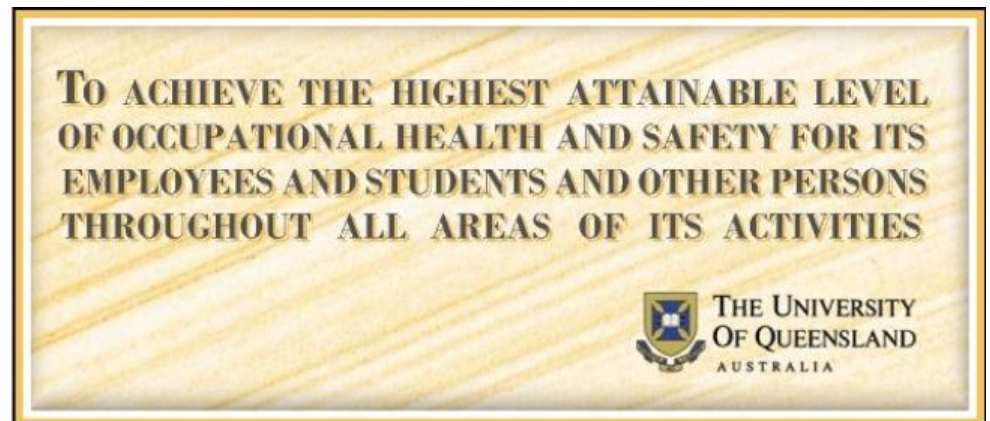
Codes of Practice

- If there is a Code of Practice, you must either:
 - Do what the Code says; or
 - Adopt and follow another way that gives the same level of protection

Local Policies, Procedures, Guidelines

OHS RESPONSIBILITIES

- <https://ppl.app.uq.edu.au/content/2.10.04-staff-responsibilities-occupational-health-and-safety>
 - Comply with safe working procedures
 - Use of appropriate personal protective equipment and safety systems
 - Assist with the preparation of risk assessments
 - Report OH&S



MAXIMUM PENALTIES

- Three categories of offences:

- Category 1: recklessly expose a person to risk of death or serious injury or illness

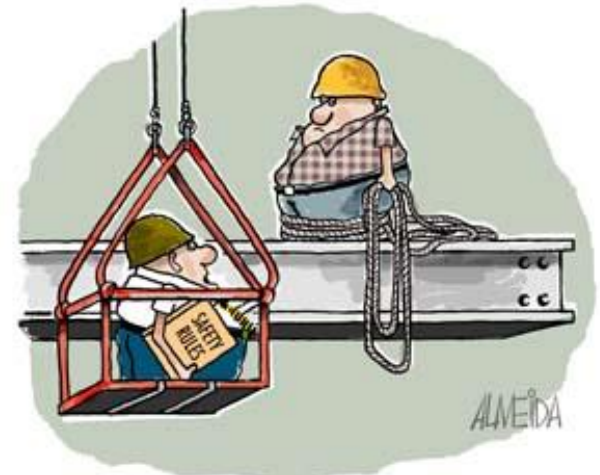
- 30000 PU corporation, 6000 PU officers, 3000 PU workers or
- 5 years imprisonment

- Category 2: expose a person to risk of death or serious injury or illness (without recklessness)

- 15000 PU corporations, 3000 PU officers, 1500 PU workers

- Category 3: fails to comply with WH&S duty

- 5000 PU corporations, 1000 PU officers, 500 PU workers



"I don't care if bungee jumping is faster than the aerial lift. Around here it's against safety rules!"

UQ PPL

- <https://ppl.app.uq.edu.au/content/2.-workplace-health-and-safety>

The screenshot displays the UQ Policy and Procedures Library website. The header features the UQ logo and navigation links: HOME, GLOSSARY, HELP, and LOGIN. A search bar is also present. The main content area is titled '2. Workplace Health and Safety' and includes a description: 'This section contains entries relating to the workplace health and safety framework which has been developed by the university.' Below this, a list of sub-topics is provided, including Governance and Consultation, Emergency and Fire Safety, Facility and Electrical Safety, Workers' Compensation and Rehabilitation, Safe Working Environment, Biosafety, Ergonomics and Manual Tasks, Occupational Health, Occupational Hygiene and Chemical Safety, and Radiation Safety. A breadcrumb trail at the bottom indicates the current page's position within the site structure.

THE UNIVERSITY OF QUEENSLAND AUSTRALIA | UQ Policy and Procedures Library

UQ HOME CONTACTS STUDY MAPS NEWS EVENTS LIBRARY MY.UQ

Search this site... 60

HOME GLOSSARY HELP LOGIN

Home > By Topic

NAVIGATION

BY TOPIC

1. UNIVERSITY ORGANISATION AND GOVERNANCE

2. WORKPLACE HEALTH AND SAFETY

2.10 GOVERNANCE AND CONSULTATION

2.15 EMERGENCY AND FIRE SAFETY

2.20 FACILITY AND ELECTRICAL SAFETY

2.25 WORKERS' COMPENSATION AND REHABILITATION

2.30 SAFE WORKING ENVIRONMENT

2.40 BIOSAFETY

2.50 ERGONOMICS AND MANUAL TASKS

2.60 OCCUPATIONAL HEALTH

2.70 OCCUPATIONAL HYGIENE AND CHEMICAL SAFETY

2.80 RADIATION SAFETY

2. Workplace Health and Safety

This section contains entries relating to the workplace health and safety framework which has been developed by the university.

- [2.10 Governance and Consultation](#)
- [2.15 Emergency and Fire Safety](#)
- [2.20 Facility and Electrical Safety](#)
- [2.25 Workers' Compensation and Rehabilitation](#)
- [2.30 Safe Working Environment](#)
- [2.40 Biosafety](#)
- [2.50 Ergonomics and Manual Tasks](#)
- [2.60 Occupational Health](#)
- [2.70 Occupational Hygiene and Chemical Safety](#)
- [2.80 Radiation Safety](#)

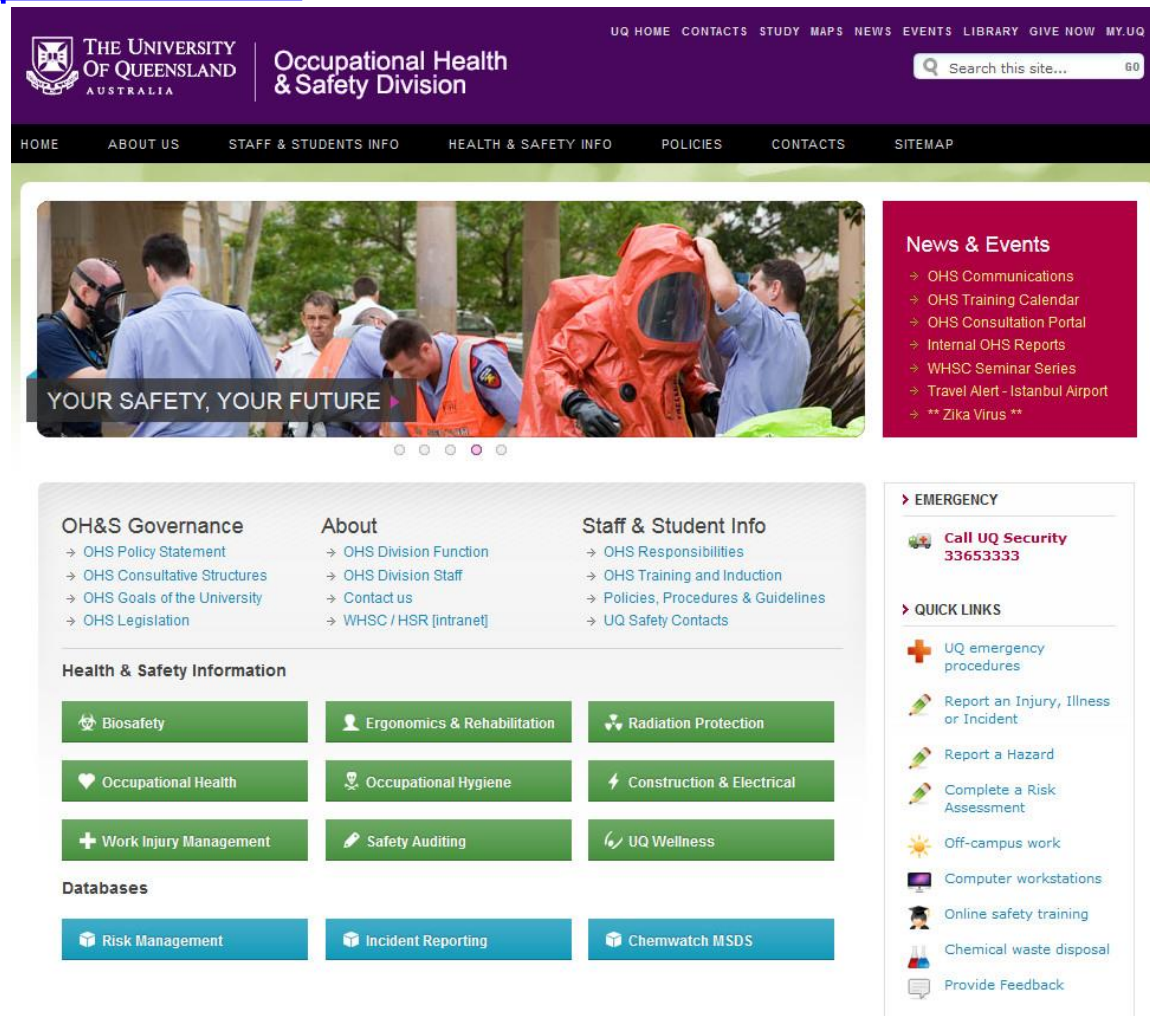
< 1.80.01 Enterprise Risk Management up 2.10 Governance and Consultation >

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UQ OHS DIVISION

- <http://uq.edu.au/ohs/>



THE UNIVERSITY OF QUEENSLAND AUSTRALIA Occupational Health & Safety Division

UQ HOME CONTACTS STUDY MAPS NEWS EVENTS LIBRARY GIVE NOW MY.UQ

Search this site... GO

HOME ABOUT US STAFF & STUDENTS INFO HEALTH & SAFETY INFO POLICIES CONTACTS SITEMAP

YOUR SAFETY, YOUR FUTURE

News & Events

- OHS Communications
- OHS Training Calendar
- OHS Consultation Portal
- Internal OHS Reports
- WHSC Seminar Series
- Travel Alert - Istanbul Airport
- ** Zika Virus **

OH&S Governance

- OHS Policy Statement
- OHS Consultative Structures
- OHS Goals of the University
- OHS Legislation

About

- OHS Division Function
- OHS Division Staff
- Contact us
- WHSC / HSR [intranet]

Staff & Student Info

- OHS Responsibilities
- OHS Training and Induction
- Policies, Procedures & Guidelines
- UQ Safety Contacts

Health & Safety Information

- Biosafety
- Ergonomics & Rehabilitation
- Radiation Protection
- Occupational Health
- Occupational Hygiene
- Construction & Electrical
- Work Injury Management
- Safety Auditing
- UQ Wellness

Databases

- Risk Management
- Incident Reporting
- Chemwatch MSDS

EMERGENCY

Call UQ Security 33653333

QUICK LINKS

- UQ emergency procedures
- Report an Injury, Illness or Incident
- Report a Hazard
- Complete a Risk Assessment
- Off-campus work
- Computer workstations
- Online safety training
- Chemical waste disposal
- Provide Feedback

RISK MANAGEMENT

- <http://uq.edu.au/ohs/index.html?page=29960>

The screenshot displays the OHS Risk Management Database interface. At the top, there is a purple header with the University of Queensland logo and the text 'OHS Risk Management Database'. Below the header is a navigation bar with 'BACK', 'HOME', and 'SIGN OUT' links. The main content area is titled '50828: Students Attending & Viewing Surgery in Theatre or Bedside Consultations'. On the left, a 'Task Navigation Tree' lists various risk categories such as 'Manual handling', 'Contaminated sharps injury', and 'Exposure to blood or infectious body fluids'. The main panel shows the details for task 50828, including the task name, author (Knight, Deon), campus (Herston), faculty/division (Fac - Medicine and Biomedical Sciences), school/centre (School of Medicine), and supervisor (McCombe, Pamela). The status is 'Approved' and the date approved is '26 Sep 2014'. At the bottom, there are buttons for 'Copy', 'Read: Yes', 'Archive', 'New', 'Save', 'Cancel', and 'Delete'.

Task ID: 50828 Last Modified by Pamela McCombe on 26 Sep 2014 10:34

Task Name: Students Attending & Viewing Surgery in Theatre or Bedside Consultations

Author: Knight, Deon (uqdknig1)

Campus: Herston

Faculty/Division: Fac - Medicine and Biomedical Sciences

School/Centre: School of Medicine

Other:

Workplace: All Locations

Supervisor: McCombe, Pamela (mdpmccom)

Status: Approved Not Approved

Date Approved: 26 Sep 2014

Supervisor Notes:

Audited:

[Email Task Information to...](#)

[View/Print Summary](#) [View/Print All](#) [Create a Word Document](#)

What do I do next?

T A S K : Copy Read: Yes Archive New Save Cancel Delete

INCIDENT REPORTING

- <https://www.riskcloud.net/prod/?ccode=642>

THE UNIVERSITY OF QUEENSLAND AUSTRALIA **UQSafe**

Home My Tasks Analysis Feedback

Incident Report

Page 1 of 4

Cancel Previous Next Draft Help

Who sustained this incident?

Me Another Person

Select who this incident happened to.

When did the incident occur?

Date: 11/08/2016 Time: 2 PM : 19

Enter the date and time of the incident.

Incident Details

Did this incident occur: On Campus Off Campus

Select Location: [Location Search]

Location Details:

Location Details
For example, car park, factory, boardroom, etc.

What was the work or activity being undertaken at the time of the incident?

Work Activity Category: -- Select a Work Activity Category --

What work/activity was being done at the time of the incident? I.e. driving, lifting boxes, typing etc.

Describe the incident with as much detail as possible:

Describe the incident with as much detail as possible. What exactly were you doing?
What exactly happened? What process, product, chemical or equipment was involved?
What was the outcome?
Please do not include personal

powered by riskware

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CHEMWATCH FFX

- <http://www.uq.edu.au/ohs/?page=231749>

The screenshot displays the GOLD FFX software interface. The main window is titled "Search Full - Name/CAS: Ethanol". The search results are presented in a table with the following columns: TRACK, MATERIAL NAME, CAS NUMBER, VENDOR, SYNONYM, and RELEVANCE. The search results include various ethanol-related materials such as "ethanol", "potassium ethoxide", "Australian Biostain Histoethanol", "TINGE Methylated Spirits", "Recochem Methylated Spirits", "Foseco India Moldcote 9856*****OBSOLETE*****", "Melb Health-RMH FFAT", "Parks Denatured Alcohol", "Recochem Methylated Spirits 100%", "USP Alcohol Determination - Alcohol", "Columbus Chemical Industries Phenolphthalein 1% in Ethyl", "ethanol-D", "ethylene glycol", "Huntsman Ethylene Glycol", "ethanol-D6", "acetaldehyde-d4", and "acetaldehyde-2,2,2-d3".

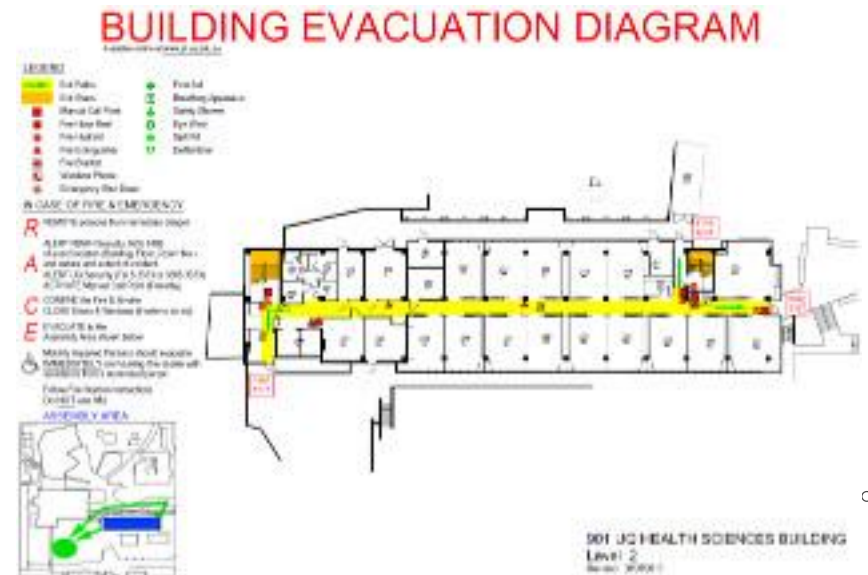
TRACK	MATERIAL NAME	CAS NUMBER	VENDOR	SYNONYM	RELEVANCE
	ethanol	AU 64-17-5	Multiple		100
	potassium ethoxide	AU 917-58-8	Multiple	ETHANOL	100
	Australian Biostain Histoethanol	AU	Multiple	Ethanol	100
	TINGE Methylated Spirits	AU	Multiple	Ethanol	100
	Recochem Methylated Spirits	AU	Multiple	Ethanol, Ethyl Alcohol, IMS	100
	Foseco India Moldcote 9856*****OBSOLETE*****	AU	Multiple	ethanol	100
	Melb Health-RMH FFAT	AU	Multiple	ethanol	100
	Parks Denatured Alcohol	AU	Multiple	ethanol	100
	Recochem Methylated Spirits 100%	AU	ChemWatch	Ethanol	100
	USP Alcohol Determination - Alcohol	AU	Multiple	ethanol	100
	Columbus Chemical Industries Phenolphthalein 1% in Ethyl	AU	Multiple	Ethanol.	98
	ethanol-D	AU 925-93-9	Multiple		96.67
	ethylene glycol	AU 107-21-1	Multiple	ethandiol	95
	Huntsman Ethylene Glycol	AU	Multiple	ethane-1,2-diol	95
	ethanol-D6	AU 1516-08-1	Multiple		94
	acetaldehyde-d4	AU 1632-89-9	Multiple	ethanal-d4	94
	acetaldehyde-2,2,2-d3	AU 19901-15-6	Multiple	ethanal	94

The interface also includes a sidebar with navigation options like "Materials", "Folders", "Risk Assess.", and "Crede". The bottom of the window shows a footer with "Provided by ChemWatch - All rights reserved 2014" and a "Live Help Chat and Cobrowse" button.

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EMERGENCY

- Locate in your work area:
 - First aid cabinets
 - Fire extinguishers
 - Break glass alarms
 - Emergency evacuation diagrams
 - Egress routes and exits
 - Emergency assembly areas



FIRE EMERGENCY

- R.A.C.E.
 - Remove people from immediate danger
 - Activate manual fire alarms (break glass)
 - Call the emergency number for your area:
 - UQ 3365 3333
 - PAH 3176 6666
 - RBH 000 or 3646 5188
 - External sites 000
 - and alert nearby staff
 - Confine fire or smoke, but don't close windows that have opened
 - Extinguish if safe to do so, if not prepare to Evacuate



EVACUATION

- Warning or Alert Alarm (blat, blat, blat)
 - Check your area for fire, smoke, etc.
 - Prepare to evacuate
 - Take valuables and keys
- Evacuation Alarm (woop, woop)
 - Assist disabled or persons with special needs to the fire stairs
 - Exit building by nearest exit, follow wardens instructions
 - Do not use the lift
 - Assemble in your designated assembly area.

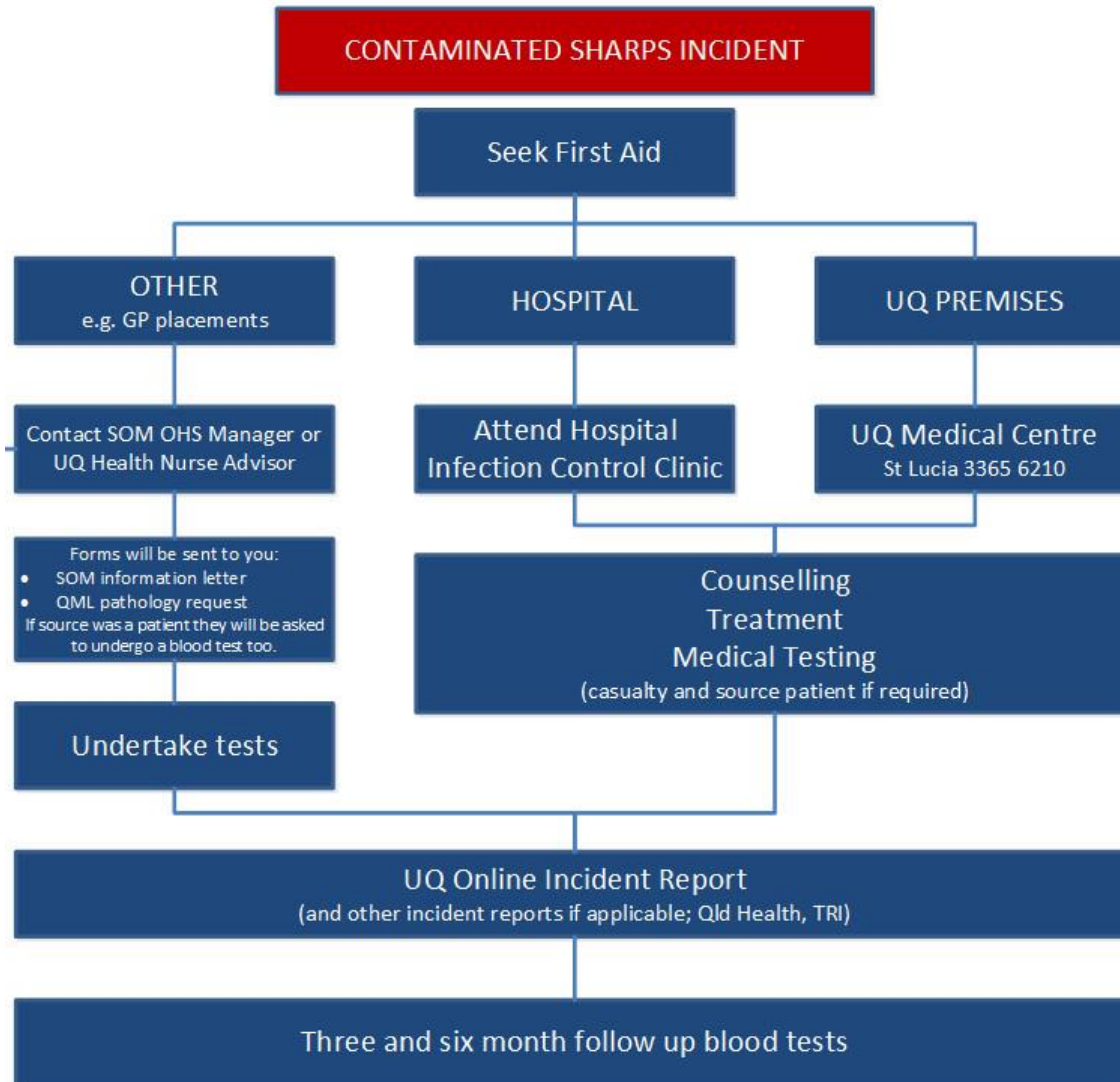


MEDICAL ATTENTION

- Local First Aid Officer/Volunteer
 - St Lucia Medical Centre (Dr Tony Arklay)
 - healthservice@uq.edu.au
 - +61 (7) 3365 6210
 - UQ Healthcare Super Clinic at PACE
 - +61 (7) 3346 1122
 - Hospital Emergency Department
 - Local GP
-
- Ensure you submit one incident report for UQ and another for the teaching partner (e.g., Queensland Health) if required.



CONTAMINATED SHARPS



SHARPS

- Sharps such as
 - needles
 - blades
 - syringes
 - Glass pipettes
- must be discarded into a sharps container
- Scalpel blades should be removed & disposed of via a no-touch remover such as a Qlicksmart device



CLINICAL WASTE



- Yellow bins and liners
- Waste contaminated with potentially infectious biological material.
- Genetically modified material.
- At UQ sites “Perceived contaminated” waste should be treated as clinical waste and must not be discarded to general waste.
- This varies at other sites so check the local procedures.
- NO SHARPS!

QUESTIONS



Deon Knight
OHS Manager
deon.knight@uq.edu.au
0419524362

THANK YOU

